

**From tenant to landlord**

**Notice to quit by tenant to end a periodic tenancy**

[Tenant's address]

[Tenant's telephone number]

[Tenant's email address]

[Date]

[Name of landlord(s)]

[Landlord's address]

By [hand / recorded delivery]

Dear

**NOTICE TO QUIT**

I hereby give notice of my intention to terminate my tenancy at the above address with effect from [insert date which is the first or last day of a period of the tenancy and which is at least four weeks from the date on which the notice is given to the landlord, and which provides a notice period of at least as long as one period of the tenancy, e.g. if the tenancy is a monthly tenancy at least one month's notice must be given. Also check if there is any contractual obligation in the tenancy agreement that requires a longer notice period. Allow additional time if the notice is being posted].

If the above expiry date is not on the first or last day of a period of the tenancy, this notice will expire on the next last day of a period of the tenancy which falls after [four weeks / one month] has passed from the service of this notice.

I would be obliged if you would contact me so that we may arrange an appointment at the property at the end of the tenancy for the purpose of undertaking a joint inspection and so that I may deliver vacant possession.

Yours sincerely

[Tenant's name]

